

# CONSERVE & \$SAVE<sup>®</sup>

## 2015 RESIDENTIAL FURNACE/BOILER CLEAN & TUNE-UP REBATE APPLICATION

### 1. CUSTOMER INFORMATION (please print)

**SECTION 1 MUST BE FILLED OUT COMPLETELY OR APPLICATION WILL BE RETURNED**

Customer Name \_\_\_\_\_ E-mail Address \_\_\_\_\_

Home Phone Number (with area code) \_\_\_\_\_ Daytime Phone Number (with area code) \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + 4 \_\_\_\_\_

Installation Address (if different from mailing address) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + 4 \_\_\_\_\_

Account Number / Location Number (Found on utility bill.) (Location Number for Austin customers only.) **(Rebates \$75 and under will be applied to your account.)**

### 2. CONTRACTOR INFORMATION (please print)

Business Name \_\_\_\_\_ Technician Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code + 4 \_\_\_\_\_

Daytime Phone Number (with area code) \_\_\_\_\_ E-mail Address \_\_\_\_\_

**ALL SERVICE WORK MUST BE PERFORMED BY A TECHNICIAN WORKING FOR A BONDED HEATING CONTRACTOR:** Bond Number: \_\_\_\_\_

**ATTENTION! THE FOLLOWING SUPPORT ITEMS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED:**

- ✓ Original service receipt or invoice showing the customer name as well as the date and description of service

**SIGNATURES:**  
 I certify that I have read, understand, and agree to the Terms and Conditions of this rebate application and that: (1) the information provided in this form is true and correct to the best of my knowledge; and (2) the service meets all CONSERVE & SAVE<sup>®</sup> Rebate Program requirements. (Allow 6-8 weeks for processing. Missing or incorrect information will increase processing time.)

**CUSTOMER SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

**TECHNICIAN SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

#### TEAMING UP TO SAVE YOU MONEY



#### OFFICE USE ONLY

Gas  Electric  Water

ID \_\_\_\_\_ Inspection Date \_\_\_\_\_

Appliance/Equipment \_\_\_\_\_

Approved By & Date \_\_\_\_\_ **Total Rebate Amount** \$

### 3. EQUIPMENT & SERVICE INFORMATION (please print)

#### EQUIPMENT INFORMATION:

Manufacturer:	Serial Number:
Model Name:	Model Number:
Age of Unit:	BTU Rating:

#### FURNACE/BOILER CLEAN & TUNE-UP SERVICE CHECKLIST:

**TECHNICIAN: Please sign the front of this application to certify all checklist items have been completed!**

- Check filter; change as needed.
- Check fan/pump motor; lubricate as needed.
- Clean burners, combustion chamber and heat exchange surface, when weather or operating schedule permits.
- Adjust air-flow and reduce excessive stack temperatures.
- Clean and inspect burner nozzle.
- Complete visual inspection of system piping and insulation.
- Check adequacy of combustion air intake.
- Adjust burner and gas input, manual, or motorized draft control.
- Check proper venting.
- Check safety controls.

### 4. REBATE APPLICATION CHECKLIST

This program offers a rebate for the completion of a professional clean and tune of your furnace or boiler. **Rebate amount is \$25 per furnace or boiler.** Use this checklist to complete the steps to receive your rebates:

- 1. Read the following terms and conditions to determine if you are eligible for a rebate:
  - **Only one service address per application. Each service address is eligible every other year.**
  - **The utility reserves the right to apply rebates to past due accounts.**
  - **Furnace/Boiler Clean & Tune-Ups must be performed on equipment connected to a residential natural gas service** supplied by Austin Utilities or Owatonna Public Utilities and is **subject to inspection.**
  - **Furnace/Boiler Clean & Tune-Up service must complete the items listed in the RESIDENTIAL FURNACE/BOILER CLEAN & TUNE-UP SERVICE CHECKLIST as specified in this rebate application Section 3 (CONTRACTOR/SERVICE INFORMATION).**
  - **Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-serve basis. All applications from the previous year's purchases must be received by March 31.**
  - Rebates can only be offered on Furnace/Boiler Clean & Tune-Up services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Clean & Tune-Up services completed between the discontinued date and the end of that year.
  - Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Clean & Tune-Up service provided by the contractor.
- 2. Have a Furnace/Boiler Clean & Tune-Up performed by a bonded and insured heating contractor. **The contractor or technician must complete Section 2 (CONTRACTOR INFORMATION) and Section 3 (EQUIPMENT & SERVICE INFORMATION) and sign the rebate application.**
- 3. Customer must complete Section 1, making sure to fill out all required sections in detail. Missing or incorrect information will increase the processing time.
- 4. Include a final, detailed copy of the **original service receipt or invoice** showing the customer name as well as the date and description of service.
- 5. **Sign** and **date** the application.
- 6. Mail completed forms and required documentation to your utility provider:

**Austin Utilities**  
Attn: Rebate Processing  
400 - 4th Street NE  
Austin, MN 55912-3495  
507.433.8886  
507.433.5045 fax  
www.austinutilities.com

**Owatonna Public Utilities**  
Attn: Rebate Processing  
P.O. Box 800  
Owatonna, MN 55060-0800  
507.451.2480  
507.451.4940 fax  
www.owatonnautilities.com